

NPBA Registration Instructions

A link to the registration site is on the Registration page of NPBAOnline.com or can be found at the link below.

<https://www.sportspilot.com/Register/Family/Default.asp?ASOID=106179>

1. Log in with your username and password. If you do not have an account, click the Create a New Account link.

Northland Pines Basketball

Login with an existing account

Please enter a valid User ID and Password.

User ID:

Password:

[Forgot your UserID or Password, or can't access your account?](#)

Don't have a SportsPilot account?

[Create a New Account](#)

2. Fill in your contact information, email address and create a password. Click continue.

Create an Account

Please Provide the Primary Parent/Guardian Information

Parent/Guardian Information

*Parent/Guardian First Name:

*Parent/Guardian Last Name:

Nick Name:

*Address:

Address 2:

*City:

*State/Province:

*Country:

*Zip Code:

*Main Phone:

Second Phone: Ext:

Mobile Phone:

Gender: Male Female

*Date of Birth: (mm/dd/yyyy)

Login Information

*Email:

This will also serve as your User ID.

*Password:

*Confirm Password:

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- Click +Add next to Parent/Guardians to add additional parent or guardian. When finished with parents, click +Add next to children to add your children.

**Northland Pines Basketball
Doe Family Profile**

Family Information		Pending Invoices (0)										
Family Name: Doe Address: 1 Main St City: Eagle River State: WI Zip Code: 54521 Main Phone: (715)479-1111 <input type="button" value="Edit Family Profile"/>		<table border="1"> <thead> <tr> <th>Name</th> <th>Product</th> <th>Amount</th> <th></th> </tr> </thead> <tbody> <tr> <td colspan="4" style="text-align: right;">TOTAL: \$0.00</td> </tr> </tbody> </table>			Name	Product	Amount		TOTAL: \$0.00			
Name	Product	Amount										
TOTAL: \$0.00												
+ Add												
Parent/ Guardians												
<input type="button" value="Register Coach >>"/>	Name	Birth Date	Email Address	History								
	John Doe	1/1/1970	john@johndoe.com									
+ Add												
Children												
	Name	Birth Date	Email Address	History								

- After all family members are added, you can register your children by clicking the Register Player button.

**Northland Pines Basketball
Doe Family Profile**

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	Jane Doe	1/1/1972	john@johndoe.com									
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+ Add												
Children												
<input type="button" value="Register Player >>"/>	Name	Birth Date	Email Address	History								
	Jim Doe	1/1/2000	john@johndoe.com									
<input type="button" value="Register Player >>"/>	Jeff Doe	1/1/2003	john@johndoe.com									
<input type="button" value="Register Player >>"/>	Jill Doe	1/1/2007	john@johndoe.com									

NPBA Registration Instructions

Northland Pines Basketball

5. Click on this year's program name

Registering:	Jim Doe	
Organization:	Northland Pines Basketball	
Available Selections		
Click on a Program Name below to continue your registration:		
Program Name	Program Type	Registration Dates
NPBA-WINTER-BASKETBALL-2013 (K-8TH)	BASKETBALL	8/30/2013 - 10/18/2013

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6. Click on the league that your child will be playing in.

Northland Pines Basketball

Registering:	Jim Doe
Organization:	Northland Pines Basketball
Program Name:	NPBA-Winter-Basketball-2013 (k-8th)
Program Notes:	
Available Selections	
Click on the League Name below:	
League Name	Eligibility
A. K & 1ST - (COED FALL 2013)	Grade *K - Grade 1
B. K & 1ST - (COED WINTER 2014)	Grade *K - Grade 1
C. K & 1ST - (COED FALL & WINTER 2013-2014)	Grade *K - Grade 1
D. 2ND & 3RD (COED)	Grade 2 - Grade 3
E. 4TH & 5TH (GIRLS)	Grade 4 - Grade 5
F. 4TH & 5TH (BOYS)	Grade 4 - Grade 5
G. 6TH GRADE (GIRLS)	Grade 6 - Grade 6
H. 6TH GRADE (BOYS)	Grade 6 - Grade 6
I. 7TH GRADE (GIRLS)	Grade 7 - Grade 7
J. 7TH GRADE (BOYS)	Grade 7 - Grade 7
K. 8TH GRADE (GIRLS)	Grade 8 - Grade 8
L. 8TH GRADE (BOYS)	Grade 8 - Grade 8

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7. Accept the waiver and terms of service.

Northland Pines Basketball

Registering:	Jim Doe
Organization:	Northland Pines Basketball
Program Name:	NPBA-Winter-Basketball-2013 (k-8th)
League Name:	L. 8th Grade (boys)
Terms of Service	
<p>I do hereby waive, release, discharge, absolve, indemnify and agree to hold harmless the Northland Pines Basketball Association, physical facilities PROVIDERS (i.e. institutions & schools) and the organizers, sponsors, supervisors and other participants and any person transporting my son/daughter FROM ALL CIVIL ACTIONS, SUITS, DEMANDS whatsoever in law or equity. I hereby authorize the Directors of the Northland Pines Basketball Association to act for me according to their best judgement in any emergency requiring medical attention. I also certify that my son/daughter is medically and physically fit enough to participate in the basketball program.</p> <p>I, the Parent/Guardian of the above named registrant, hereby authorize and consent to the use of his/her visual image by NPBA for appropriate and lawful purposes including publicity and website content. This is limited to any NPBA sanctioned basketball event such as tournaments, games, and practices.</p>	
Please review the Terms of Service for SportsPilot's Web Site	
<p>1. ACCEPTANCE OF TERMS Welcome to SportsPilot. SportsPilot provides its service to you, subject to the following Terms of Service ("TOS"), which may be updated by us from time to time without notice to you. You can review the most current version of the TOS at any time at: http://www.sportspilot.com/legal/RegistrationTerms.htm. In addition, when using particular SportsPilot services, you and SportsPilot shall be subject to any posted guidelines or rules applicable to such services which may be posted from time to time. All such guidelines or rules are hereby incorporated by reference into the TOS.</p> <p>2. DESCRIPTION OF SERVICE SportsPilot currently provides users with access to a rich collection of online resources directed towards amateur sports participants including online registration, news stories, stats, performance summaries, shopping services, and other personalized content (the "Service"). Unless explicitly stated otherwise, any new features that augment or enhance the current Service, including the release of new SportsPilot properties, shall be subject to the TOS. You understand and agree that the Service is provided "AS-IS" and that SportsPilot assumes no responsibility for the timeliness, deletion, mis-delivery or failure to store any user communications or personalization settings.</p> <p>In order to use the Service, you must obtain access to the World Wide Web, either directly or through devices that access web-based content and pay any service fees associated with such access. In addition, you must provide all equipment necessary to make such connection to the World Wide Web, including a computer and modem or other access device.</p> <p>3. YOUR REGISTRATION OBLIGATIONS In consideration of your use of the Service, you agree to: (a) provide true, accurate, current</p>	

Cancel

NPBA Registration Instructions

8. Fill out the information required for your child.

9. Choose volunteer or opt out.

Each family with players in 2nd through 8th grade is required to volunteer either 2-3 hours depending on the level of your oldest child.

Choose "Will Volunteer" if you can volunteer.

While volunteering is preferred, it is understood sometimes this is not possible. You can choose to pay to opt out of your volunteer time by choosing "Paying Opt Out".

If you are paying to opt out of volunteering, check the box to purchase the buyout.

Organization: Northland Pines Basketball
Program: NPBA-Winter-Basketball-2013 (k-8th)
League: I. 8th Grade (Boys)
Team: * Unassigned
Registration Amount: \$65.00

Registrant Details
Name: Jim Doe
Address: 1 Main St
Address 2:
City: Eagle River
State: WI
Zip Code: 54521
Main Phone: 7154791111
Second Phone:
Email: john@johndoe.com
Gender: M
Date of Birth: 1/1/2000
*Age:
*Grade in Fall: *NA ▾
*School Attending: **Select One ▾
*Shirt Size: *Select One ▾
*Shorts Size: *Select One ▾

Medical Information
*Emergency Contact:
*Emergency Contact Phone:
*Relationship to Child:
*Emergency Physician:
*Emergency Physician Phone:
*Serious Allergies (if none, write N/A):

Parent Volunteer Hours - Volunteer Rate applies to oldest child
*Volunteer Option: *Select One ▾

Notes:

Select	Product Name	Amount
	Registration	\$75.00
<input type="checkbox"/>	Parent Volunteer Buyout - Three Hours - 6th to 8th Grade (Check Box to Select)	\$45.00
<input type="checkbox"/>	Parent Volunteer Buyout - Two Hours - 2nd to 5th Grade (Check Box to Select)	\$30.00

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You only need to choose the volunteer buyout once, when registering your oldest child.

10. Click Continue.

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11. Review the information and click Continue.

Organization:	Northland Pines Basketball
Program:	NPBA-Winter-Basketball-2013 (k-8th)
League:	I. 8th Grade (Boys)
Team:	* Unassigned
Registration Amount:	\$65.00

Verify Details	
Name:	Jim Doe
Address:	1 Main St
Address 2:	
City:	Eagle River
State:	WI
Zip Code:	54521
Main Phone:	7154791111
Second Phone:	
Email:	john@johndoe.com
Gender:	M
Date of Birth:	1/1/2000
Age:	13
Grade in Fall:	8
School Attending:	Eagle River Elementary School
Shirt Size:	AM
Shorts Size:	AM
Emergency Contact:	John Doe
Emergency Contact Phone:	715-479-1111
Relationship to Child:	Father
Emergency Physician:	Doctor
Emergency Physician Phone:	715-479-0000
Serious Allergies (if none, write N/A):	N/A
Volunteer Option:	Paying Opt Out

Notes:

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12. Your Pending Invoice is shown in the upper right corner. You can click Check Out if you have no other children to register.

Family Information		Pending Invoices (1)		
Family Name: Doe Address: 1 Main St City: Eagle River State: WI Zip Code: 54521 Main Phone: (715)479-1111		Name	Product	Amount
		Invoice #893 - Pending Checkout \$95.00 Jim Doe Parent Volunteer Buyout - Three Hours (Check Box to Select) \$30.00 View Jim Doe NPBA-Winter-Basketball-2013 (k-8th) \$65.00		
		TOTAL: \$95.00		

Remember to complete your registration by clicking this Checkout button after you have registered your players and coaches.

Parent / Guardians				
Register Coach >>	Name	Birth Date	Email Address	History
Register Coach >>	Jane Doe	1/1/1972	john@johndoe.com	
Register Coach >>	John Doe	1/1/1970	john@johndoe.com	

Children				
Register Player >>	Name	Birth Date	Email Address	History
Register Player >>	Jim Doe	1/1/2000	john@johndoe.com	
Register Player >>	Jeff Doe	1/1/2003	john@johndoe.com	
Register Player >>	Jill Doe	1/1/2007	john@johndoe.com	

Otherwise, click Register Player next to the next child you need to register.

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13. Click Checkout when you are finished registering your children.

The total amount due on this page will not reflect the \$140 family cap for registration fees if your family hits that. You will see the cap on the next page after you click Check Out.

Family Information		Pending Invoices (1)																			
Family Name: Doe Address: 1 Main St City: Eagle River State: WI Zip Code: 54521 Main Phone: (715)479-1111 <input type="button" value="Edit Family Profile"/>		<table border="1"> <thead> <tr> <th>Name</th> <th>Product</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td colspan="3">Invoice #893 - Pending Checkout</td> </tr> <tr> <td>Jim Doe</td> <td>Parent Volunteer Buyout - Three Hours (Check Box to Select)</td> <td>\$30.00</td> </tr> <tr> <td>View</td> <td>Jeff Doe NPBA-Winter-Basketball-2013 (k-8th)</td> <td>\$55.00</td> </tr> <tr> <td>View</td> <td>Jill Doe NPBA-Winter-Basketball-2013 (k-8th)</td> <td>\$25.00</td> </tr> <tr> <td colspan="2"></td> <td>TOTAL: \$135.00</td> </tr> </tbody> </table>	Name	Product	Amount	Invoice #893 - Pending Checkout			Jim Doe	Parent Volunteer Buyout - Three Hours (Check Box to Select)	\$30.00	View	Jeff Doe NPBA-Winter-Basketball-2013 (k-8th)	\$55.00	View	Jill Doe NPBA-Winter-Basketball-2013 (k-8th)	\$25.00			TOTAL: \$135.00	
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View	Jill Doe NPBA-Winter-Basketball-2013 (k-8th)	\$25.00																			
		TOTAL: \$135.00																			

Parent/ Guardians <input type="button" value="+ Add"/>				
	Name	Birth Date	Email Address	History
<input type="button" value="Register Coach >>"/>	Jane Doe	1/1/1972	john@johndoe.com	
<input type="button" value="Register Coach >>"/>	John Doe	1/1/1970	john@johndoe.com	

Children <input type="button" value="+ Add"/>				
	Name	Birth Date	Email Address	History
<input type="button" value="Register Player >>"/>	Jim Doe	1/1/2000	john@johndoe.com	
<input type="button" value="Register Player >>"/>	Jeff Doe	1/1/2003	john@johndoe.com	
<input type="button" value="Register Player >>"/>	Jill Doe	1/1/2007	john@johndoe.com	

14. The registration checkout page shows your amount due. The \$140 family cap will be applied here if met.

Northland Pines Basketball Registration Checkout

NOTE: This invoice has been updated since your initial session. Some registration items may have expired and others may have had their fees change due to payment deadlines. Please contact your organization if you have any questions or concerns.

Registrant	Tracking #	Program	League	Team Name	Amount Due
1. Jim Doe	3996	NPBA-Winter-Basketball-2013 (k-8th)	1. 8th Grade (Boys)	* Unassigned	\$65.00
	3996	Parent Volunteer Buyout - Three Hours (Check Box to Select)			\$30.00
2. Jeff Doe	3997	Jeff Doe - 516 1			\$55.00
	3997	4th through 6th Grade Sibling Discount			(\$27.50)
3. Jill Doe	3998	Jill Doe - 513 1			\$25.00
	3998	4K through 1st Grade Both Session Sibling Discount			(\$12.50)
	3998	Family Maximum Payment Discount			(\$5.00)
Transaction Total:					\$130.00

Choose Submit Registration Using Credit Card or Submit Registration Using Alternative Method (Check by Mail).

15. Click Complete this Registration.

Please enter the credit card or e-check payment information below if available. Information entered into this page is passed securely to SportsPilot. Please note that SportsPilot does not store any credit card or bank account information. If no online payment is available, please choose one of the alternate payment options.

Submit Registration Using Credit-Card

*Credit Card:

*Number:

*Card Code: [What's this?](#)

*Expiration Date:

*Cardholder First Name:

*Cardholder Last Name:

*Cardholder Address:

*Cardholder City:

*Cardholder State:

*Cardholder Zip:

Submit Registration Using Alternate Payment

Clicking on this selection will hold your Registration information. Final registration approval will be done by our office personnel only AFTER we receive your payment. If you do not submit payment before the Registration Deadline you will NOT be registered. Please read the instructions below on how to submit your payment.

*Payment Type:

